

**Spencer Town Council Regular Meeting
March 17, 2014 at 7p.m
Municipal Building
90 N. West Street
Spencer, IN 47460**

Board Members present: Cynthia Hyde, and Dean Bruce, Jon Stantz,
Also present: Clerk-Treasurer Cheryl Moke, Attorney Richard Lorenz, Sewer Superintendent John Hodge, Street Superintendent Larry Parrish, and Chief Marshal Richard Foutch

MEETING WAS OPENED WITH THE PLEDGE TO THE AMERICAN FLAG

IN THE MATTER OF APPROVAL OF MINUTES FOR March 3, 2014 REGULAR MEETING

Dean Bruce made a motion to accept the minutes as presented, seconded by Cynthia Hyde and passed 2-0.

IN THE MATTER OF PUBLIC ISSUES

Bill Purcell, with the Owen County Fair Board requested use of Town properties for one week during the year for vendor parking during the fair. The properties they are interested in are located at the corner of Clay and Harrison, and south of Clay on East Street. If they are allowed to use these properties in exchange, they would mow and maintain for the summer. They will also carry insurance for this period. Bill Purcell suggested that an ordinance be passed stating no parking, with the exception of use by the Fair Board during fair week, to help enforce the no parking status the rest of the year. He also said he would install a construction fence to help deter parking by anyone other than the designated vendors. Jon Stantz said he saw no problem with this, and Dean Bruce said they would like to try it for a year, to see how it works out. Jon told Mr. Purcell the town would get an agreement written for him.

Brad Arthur requested approval for an event to be held on May 31st, 7a.m. to 4 p.m. for "Cruizin for a Cure Custom Car Show", located at Cooper Park between Main and East Streets. This event is sponsored by the American Cancer Society/Relay for Life. He requested that he be able to reserve the park, and close Cooper Street between Main and East, if necessary. In order to reserve, they requested to be able to barricade the entrances in that area. The lot up by the bridge will be open for spectators' parking. On this same day, in addition to this request there will be the Community Picnic, FOP Car/Bike Show, and a 5k race, originating at the Doughboy. Discussion followed about the number of events, and parking.

Jon Stantz made a motion to approve the event registration as requested, seconded and passed.

Cheryl Moke presented an event registration on behalf of the Town and the YMCA for a 5k race, in conjunction with "Step Up Saturday". The Y will plan the course, and provide staff along the route, and the Town will provide water for the runners. This event is to be held May 31st, beginning at 2 p.m. and should continue for approximately an hour and a half. The course will take the runners across the bridge and up River Road to the public fishing site, and back again. Cheryl requested some traffic control help by the intersection of Main and Cooper, crossing the bridge that they be allowed to set up registration by the Courthouse as the starting point. If this registration site is not approved by the Courthouse, another starting point will be determined. (Note: Approval of the registration taking place at the corner by the Doughboy has been approved by Angie Lawson).

Dean Bruce made a motion to approve the event registration pending determination of the starting point, it was seconded and passed.

Next, Randy Patterson, owner of the Williamsburg Apartments was present to request the Town annex area where the sewer lines run, behind the buildings. John Hodge confirmed that there are four manholes on his property, and it would be more convenient to the Sewer Department if they in fact, had better access to them. Richard Lorenz said a usage agreement would have to be drawn up, and Mr. Patterson said he would sign when it was ready.

Next, Mr. Patterson brought up an issue about a letter he received regarding a delinquent sewer bill on a property he purchased on December 10th. He said he felt he was responsible after that date, but not before. Jon Stantz said that the town had no problem with that. Cheryl Moke said she would send a delinquent letter to the former tenant/owner to try to collect. Mr. Lorenz as a reminder, told Mr. Patterson that he was responsible for anything due at the time of the closing.

IN THE MATTER OF THE POLICE DEPARTMENT

Chief Marshal Foutch said that he was currently looking into the vehicle rotation process. He is putting together some packages of prices and options to replace a 2007 vehicle, currently not in use. He also asked if these out of use vehicles can be sold as a seal bid. He was told they can be

declared as surplus, and sold this way. Mr. Lorenz said when he gets ready to do this, he should get an appraisal from Valley Chevrolet and a notice of sale will be published.

Lorenz said that at the Commissioners meeting tonight, there was approval of the inter-local agreement between the school, county, and town to provide personnel for security at the school. He said although he did not have a copy of the agreement, he would also need approval by the town. Foutch said that training of their staff would be available in June, so they would be ready for next year. Cynthia stated she was the only one who reviewed it, but it only requires her signature, so the other Board members deferred to her.

Dean Bruce made a motion to approve the inter-local agreement between Town of Spencer, Owen County, and Spencer Owen Community Schools with regard to the school resource officers. It was seconded passed, 3-0.

IN THE MATTER OF THE STREET DEPARTMENT

Larry Parrish reported that the heat pump for the office, was knocked out as a result of a voltage surge when a transformer blew out. Bates Heating & Cooling gave a repair estimate in the amount of \$2,673.32, and a replacement quote in the amount of \$3,625. Parrish turned the damage into insurance. Coverage by insurance will be in the amount of the repair, less \$1,000.

Larry Parrish also reported that he looked at a bucket truck up near Fort Wayne, but did not like it, and continues to look for one his price range. He did go on to Brown Equipment and looked at the street sweeper he had previously approved for purchase, and was pleased with it. He said it would be delivered next week.

Lorenz next discussed the new industry occupying the former Rostone building. He asked Larry to look at the roads leading in and out of the lots to see if any repairs were needed. Larry promised to do this tomorrow.

IN THE MATTER OF THE SEWER DEPARTMENT

John Hodge reported on the plant operations and maintenance.

Cheryl Moke presented a request for a sewer adjustment in the amount of \$6,385.52 from the YMCA for approval. This request is an exception to the Town ordinance because it exceeds the two month limitation. The request spanned a period of 13 months because of the time and effort it took to locate the leak. The leak did not go through the sewer system, therefore it was not treated.

Dean Bruce made a motion to approve the sewer adjustment for the YMCA in the amount of \$6,385.52. The motion was seconded and passed.

Next, Cheryl Moke requested an adjustment in the amount of \$25.02 on behalf of Wally DeFord due to a cut water pipe by BBP road work. Deford water was hooked up to Tarrence house to supply water because it could not be fixed that evening. The water company reported 3,000 gallons were used. The Board approved the adjustment to Wally DeFord, but requested the adjustment be added to BBP account.

Dean Bruce made a motion to approve the request for adjustment in the amount of \$25.02 for Wally DeFord, and then bill the water company in the same amount. Motion was seconded and passed. (Richard Lorenz said he will handle).

Richard Lorenz received two REMC bills for the lift stations previously billed to the Owen County Economic Development, which he passed along to the Clerk-Treasurer to be processed.

John Hodge requested that information be updated on the website for billing information telephone numbers.

IN THE MATTER OF THE ATTORNEY

Nothing to report.

IN THE MATTER OF OLD BUSINESS

The Clerk-Treasurer presented a quote from Corporate Design, Inc. for 24 Steelcase stackable meeting chairs in the amount of \$1,839.12 for approval.

Jon Stantz made a motion to approve the quote for the purchase of the 24 chairs. The motion was seconded and passed.

Cynthia stated that DNR has accepted our Park Plan, with the exception of not having enough park space. It is now awaiting OCRA to approve it.

IN THE MATTER OF NEW BUSINESS

Cynthia presented two proclamations. One was to designate April as the month of the Military Child, and the second one, recognizing April 1st as National Service Recognition Day.

Dean Bruce made two motions to approve Proclamation 2014-1 and Proclamation 2014-2 as presented above. The motions were seconded and passed.

The Clerk-Treasurer presented the bank statements and reconciliations for January and February 2014 for review and sign off as proscribed by the State Board of Accounts.

Cynthia discussed a Community Corrections Program, whereby they are requesting funds for the purchase of required posters. Most expenses are covered by the county, but the Town sits on the Board, and it affects the Town as well. Cynthia said she will get more information, but would like suggest that we provide this need.

Jon Stantz suggested that a Trash Day be set up in town, for town/county residents to drop off at the fairgrounds. ID will be required to enforce this, and out of county people will be required to pay a fee. He suggests that a date be set for the end of April. That will give the town time to get the information out.

IN THE MATTER OF CLAIMS

Claims were presented for approval.

Dean Bruce made a motion to approve the claims as presented. It was seconded and passed 3-0.

IN THE MATTER OF ADJOURNMENT

Dean Bruce motioned to adjourn at 8:55 p.m.

Cynthia Hyde, President

Jon Stantz, Vice-President

Dean Bruce, Board Member

Attest: _____
Cheryl Moke, Clerk-Treasurer